



COVID-19 Action and Prevention Plan

The following Action and Prevention Plan refers to [COVID-19 Industry Guidance](#) line-by-line and describes the protocol and procedures set in place at California Aeronautical University (CAU) to address each requirement and/or recommendation.

Required Use of Face Coverings

California Aeronautical University provides guidance on the use of face coverings, as well as exemptions to wearing face coverings, which is [posted on our website](#) for students, employees and families to freely access.

Guidance on the use of face coverings and exemptions is also included in CAU's COVID-19 Operational Safety training, which is provided to all students and employees.

CAU provides face coverings to employees and accommodates workers who are exempt from wearing a face covering by providing a non-restrictive alternative, such as a face shield with a drape attached to the bottom edge. CAU handles exemptions on a case-by-case basis.

The University also posts signage throughout campus and in high traffic areas with reminders that face masks are required.

1. COVID-19 Prevention Plan

This COVID-19 Prevention Plan is campus-specific and available and accessible to students and employees [on our website](#).

IDENTIFIED PANDEMIC

Coronavirus (COVID-19) is a new illness that makes peoples sick with flu-like symptoms. The illness spreads easily. People can catch coronavirus from others who have the virus. This happens when an infected person sneezes or coughs, sending tiny droplets into the air. These can land in the nose, mouth, or eyes of someone nearby, or they can be inhaled. People also get infected if they touch an infected droplet on a surface and then touch their own nose, mouth, or eyes. Some signs of coronavirus are cough, fever and shortness of breath. Washing hands often with soap and water can help stop viruses like COVID-19 from spreading. We have implemented this written



plan to reduce our students' and employees' risk of catching and spreading these infections and to respond in a timely manner when exposure incidents occur.

RISK ASSESSMENT

CAU's COVID-19 task force performs ongoing risk assessment of all work areas, work tasks, and student interactions and incorporate findings into the prevention plan.

COVID-19 PANDEMIC EXPOSURE PLAN

CAU has developed this plan to help prevent exposure to the coronavirus (COVID-19). The plan was created on 03/10/2020 and is continually updated based on operational needs and/or safety and health agency updates.

DESIGNATION OF RESPONSIBILITY

California Aeronautical University's President has the overall authority and responsibility for implementing this plan.

PLANNING CONSIDERATIONS

CAU continuously identifies risks to decrease the effect of COVID-19 on campus. Some of the key considerations when making decisions on prevention measures will include:

- Learn how the coronavirus has affected our campus and communicate that with students and employees.
- Consider how the [coronavirus can cause some](#) to become seriously ill.
- Prepare for larger number of [students and employees not coming to work or school due to being sick](#) or their family members being sick, schools closures, etc.
- Evaluate what job duties are necessary and how we will be able to continue them during the pandemic.
- Consider flexible schedules, work hours and working from home to [increase space between our employees](#).
- Implement distance learning options for students.



- Discuss and plan how we will respond in the event of an outbreak and ongoing changes.
- Different ways to reduce the spread of germs between employees, and between the public and employees.
- Different ways to hold work related meetings and events.
- Reviewing Personal Protective Equipment (PPE) that can help reduce the spread of the coronavirus.

TRAINING

Training has been given to all students, supervisory, and non-supervisory employees on COVID-19 illness and infection prevention methods. More details on the training can be found in Section 8 of this document.

EVALUATION

The CAU COVID-19 task force regularly evaluates the facility for compliance with the COVID-19 Prevention Plan and Industry Guidelines, as well as documenting and correcting deficiencies identified.

SUPERVISOR AND MANAGEMENT RESPONSIBILITIES

All supervisors and managers are directed to familiarize themselves with our plan. The plan includes how to recognize the coronavirus illness, what to do if a worker becomes sick, and our company work practices to prevent the spread of germs. Supervisors follow instructions for the use of coronavirus personal protective equipment, as well as instructions on cleaning and disinfecting the workplace.

Prevention measures will include:

- Knowing what [coronavirus \(COVID-19\) is and how it spreads](#), and communicating that to employees.
- [Staying home if you are sick and/or have cough, fever and shortness of breath.](#)
- If you are infected with COVID-19 stay home and follow [CDC's guidelines](#).
- Sending employees with cough, fever and/or shortness of breath home immediately.



- Providing information and training to employees as identified in the training section of this plan.
- Keeping things clean that we touch at work like equipment and furniture.
- Advising employees to check [CDC's Traveler's Health Notices](#) to travel.

EMPLOYEE RESPONSIBILITIES

In order to minimize the spread of the virus at our workplace we are requiring our employees to help with our prevention efforts while at work. Employees are familiar with our plan. The plan includes how to recognize the coronavirus symptoms, what to do if a worker becomes sick, work practices to prevent the spread of germs including review and use of coronavirus personal protective equipment, and instructions on cleaning and disinfecting the workplace. If employees have any questions, they are directed to contact their supervisor.

Prevention measures include:

- Knowing what [coronavirus \(COVID-19\) is and how it spreads](#).
- [Staying home if you are sick and/or have cough, fever and shortness of breath](#).
- If you are infected with COVID-19 stay home and follow [CDC's guidelines](#).
- Information and training as identified in the training section of this plan.
- Keeping things clean at work like equipment and furniture.
- Checking the [CDC's Traveler's Health Notices](#) to travel.

COVID-19 ILLNESS AND PREVENTATIVE MEASURES

- Cough, fever, and shortness of breath may appear 2-14 days after exposure.
- [Symptoms](#) may include chills, body pains, sore throat, headache, diarrhea, nausea/vomiting, and runny nose. If you show any symptoms, contact your employer and **DO NOT GO TO WORK**. Stay home.
- [Practice good hygiene](#). Wash hands with soap and water for at least 20 seconds or use alcohol-based hand sanitizer with at least 60% ethyl alcohol or 70% isopropyl alcohol.
- [Cover your mouth](#) and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash and immediately wash hands.



WORK CONTROL MEASURES

[Physical Distancing](#) is maintaining a six-foot distance from others and is practiced at all times.

- Access to the workplace is limited to only those necessary for work.
- All meetings/trainings are conducted by phone or other electronic means if possible.
- Alternative seating arrangements are provided to allow employees to take breaks while staying at least six feet apart.
- Contact-free deliveries are enforced by establishing a location to receive packages away from high traffic areas.

Control Measures and Practices:

- COVID-19 task force continually assesses the workplace to determine if engineering and/or administrative controls are needed. These include barriers, floor markings to identify six-foot spacing, and establishing if one-way pedestrian traffic routes are feasible.
- Hand sanitizer and other hand cleaning devices are placed at the entry and exit of the workplace.
- Signage regarding hand washing, social distancing, cleaning, and disinfecting, is posted throughout the workplace.
- All visitors are pre-screened to ensure they are not [exhibiting symptoms](#).
- Employees, contractors, and visitors are required to leave the workplace and return home if they are showing symptoms.
- Training is provided on personal protective equipment (PPE) to address pandemic exposure.
- Our response plan is communicated with other business partners.
- Sharing tools, water bottles, PPE or any other equipment with co-employees is prohibited.
- Using other employees' phones, desks, offices, or other work tools and equipment is prohibited.

CLEANING AND DISINFECTING PROCEDURES

- [Use products that meet EPA's criteria for use against SARS-CoV-2](#), the cause of COVID-19, and are appropriate for the surface.
- Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, and doorknobs.



- Clean shared spaces such as break/lunchrooms after use but no less than once per day.
- Clean and disinfect restrooms regularly.
- Ensure handwashing supplies in restrooms are fully stocked.
- Trash must be removed frequently by someone wearing disposable gloves.

PERSONAL PROTECTIVE EQUIPMENT

- Select PPE based on function, fit, and availability.
- Explain to all employees when and why PPE is necessary.
- Train employee on the proper procedure for putting on and removing PPE.
- Employees required to wear a respirator in the workplace (N95, ½-face elastomeric APR, etc.) must abide by the [Respiratory Protection Program](#).
- Face masks, such as surgical masks and homemade masks/face coverings, are not respirators and do not fall under the Respiratory Protection Program.

METHODS FOR INVESTIGATING COVID-19 ILLNESS

- Investigate any COVID-19 illness and determine if any factors could have contributed to risk of infection.
- Identify close contacts (within six feet for 15 minutes or more) of an infected worker or student and take steps to isolate COVID-19 positive worker(s) and close contacts.

PROCESSES AND PROTOCOLS IN THE EVENT OF AN OUTBREAK

CAU's response in the event of an outbreak is outlined in Section 10 of this document.

LOCAL HEALTH DEPARTMENT CONTACT INFORMATION

Kern County Public Health Services Department
1800 Mt. Vernon Avenue, Bakersfield, CA 93306
661-321-3000

publichealth@kerncounty.com



2. General Measures

CAU retains a health consultant to provide medical advice for COVID-19 related issues, along with a COVID-19 task force to continually evaluate, mitigate, and respond to COVID-19 risks and incidents. CAU regularly researches and remains abreast of the latest updates from the local health department website, the California Department of Public Health, state, and federal guidance.

CAU restricts external community members from entering campus and using campus resources and has a plan for the possibility of repeated closures of classes, groups, or entire facilities when persons associated with the facility or in the community become ill with COVID-19, which is outlined in detail in Section 10.

3. Promote Healthy Hygiene Practices

CAU promotes healthy hygiene practices among students and staff, including promoting and reinforcing washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.

CAU provides adequate supplies to support healthy hygiene, including multiple hand sanitizing stations in high traffic areas throughout the campus. In addition, CAU provides sanitizing spray bottles and wipes for all commonly touched surfaces, as well as placards which identify whether a surface has been disinfected or not.

CAU posts numerous signs in highly visible locations that promote general health tips, how to stop the spread of germs, required preventative health practices, reminders to wear a mask, reminders to social distance, and how to minimize exposure risk of COVID-19 by limiting travel. CAU also has signs indicating locations of sanitizing stations.

CAU communicates regularly via email announcements and reminders about behaviors that prevent the spread of COVID-19.

CAU recommends that all students and staff be immunized each autumn against influenza unless contraindicated by personal medical conditions.



4. Intensify Cleaning, Disinfection and Ventilation

CAU regularly cleans and disinfects frequently touched surfaces, shared objects, and transport vehicles (including airplanes). Disinfectant wipes and disposable gloves are provided to support disinfection of frequently touched surfaces during the day.

CAU has developed a schedule for increased, routine cleaning and disinfection that avoids both under- and over-use of cleaning products. The cleaning schedule provides for classrooms to be cleaned before and after every class. High traffic areas are regularly sanitized on a rotation, and all employees and students are required to contribute to cleaning by sanitizing areas they have used before leaving.

CAU uses disinfectant products approved for use against the virus that causes COVID-19 and custodial staff wears proper protective equipment as required by the product instructions.

Ventilation

CAU introduces as much fresh outdoor air as possible by changing air filters on a quarterly basis to ensure proper ventilation during cleaning and disinfecting. Cleaning is done only when occupants are not present and with disinfectant products approved for use against the virus.

Disinfection of Water Systems

CAU prohibits the use of drinking fountains. Drinking fountains at CAU have been disabled and can only be used as water bottle filling stations. CAU students and employees are encouraged to bring their own water and use water bottle refilling stations. The water bottle refilling stations are disinfected regularly. Signs are posted reminding users to sanitize their hands after refilling.

5. Implement Distancing on Campus

Modified Layouts

Classrooms and café have been set up for social distancing:

- Classrooms have been selected that are spaced apart from one another when in session.
- In-person classrooms are scheduled with 10 or fewer people.
- Courses with more than 10 people will be delivered via Distance Education with synchronous/asynchronous learning.



- Classroom tables will be set up with spacing 6 feet apart.
- Classrooms will be disinfected after each course meeting.
- A medical advisor is available for administration to seek input and assist with associated CAU needs.
- CAU remains up-to-date on the [State County Data Monitoring List](#) to ensure all classroom guidelines are followed.

ACADEMIC AND FLIGHT INSTRUCTION

There are three modes of delivery for lecture courses:

1. In-person on-campus instruction for course enrollment of less than 10.
2. Microsoft Teams scheduled synchronous (live) instruction for course enrollment of 10 or more.
3. Distance Education based synchronous/asynchronous online using the University learning management system as previously delivered.

What to expect for each mode of delivery is as follows:

In-person on-campus scheduled instruction for course enrollment of less than 10 will be assigned to a room in the administration building. In-person classroom expectations include but are not limited to:

- Social Distancing and appropriate disinfecting and personal behaviors.
- Instructors and students wearing a mask for in person course until otherwise notified. Instructors may substitute a face shield for their mask allowing them to communicate more effectively as long as they are 6 feet away from students.
- Tables are positioned with staggered spacing to accommodate a 6-foot social distance.
- Courses are scheduled Monday/Wednesday and Tuesday/Thursday.
- Exams will be conducted digitally as much as possible via laptop computers/iPad.
- eBooks will be utilized as much as possible.

Microsoft Teams delivery will be scheduled synchronous for course enrollment of 10 or more and will be assigned with appropriate instructions for joining. Microsoft Teams expectations will include but are not limited to:



- Meeting at the scheduled time for a particular course.
- Everyone must have their cameras on during their class.
- Professional dress representing appropriate attire.

Distance Education scheduled synchronous/asynchronous instruction will continue to be offered as typically offered for courses, including online/flight training center students. Students will continue to pursue their coursework through the LMS as they normally have. Students should expect no change to their regular routine or course environment online.

FLIGHT LAB COURSES:

The flight department continues operations at the main campus in Bakersfield, as well as the Ventura and San Diego County Flight Training Centers. The University is proud of our continued ability to offer flight lab instruction throughout the pandemic. Given the close proximities required to conduct flight lessons, the University will continue to expect and enforce individuals making good health decisions for preventing any risk of exposure to COVID-19 to the CAU community. CAU has developed communication aids to ensure enhanced sanitary conditions and ventilation are met to aid in preventing the transmission of COVID-19 during any time spent in the flight training departments.

To preserve the continuity of flight training requiring close proximities, CAU enforces everyone's good use of sanitary practices after every ground lesson and flight. The University has available necessary supplies and personnel in place to maintain training areas and aircraft cleanliness. Students and employees are required to arrive to any scheduled flight training with sanitized hands and limit unnecessary congregations of more than three people using social distancing whenever possible.

Due to the proximities required for flight training and to protect our community, if the University is unable to ensure certain confidences of minimized exposures to COVID-19 due to a student's/employee's perceived and/or demonstrated minimizing health risk behaviors, the student/employee will be asked to discontinue flight activities and distance themselves through alternatively scheduled offerings or otherwise dismissed. The University will continue to monitor overall risks for exposures for all its community members at all locations providing notice of any changes that might be required accordingly.



Physical Barriers and Guides

CAU has physical barriers at the front gate and at the building entrances to limit exposures with one point of entry and exit. Health screening questions are asked and temperature checks are performed every time someone enters through the front gates, as well as every time someone enters the administration building. CAU also sends out health screening questionnaires to be completed prior to admission on campus.

CAU provides physical guides to illustrate six feet separation in areas where lines are formed.

Distance learning procedures are set in place for turning in assignments that minimize contact.

Communal Spaces

Access to campus is denied to all nonessential individuals. Access to any area other than the administration building is prohibited for nonresidential individuals. CAU restricts all nonessential guests, visitors, service providers and vendors at all locations until otherwise noticed.

CAU has implemented 24-hour coverage at the front gate. CAU monitors entry and exit of all students and employees and uses an "Off Campus" sticker to distinguish nonresidential students and employees from residential students and employees. The University has limited passage to one entry and exit point and uses logging software to track who is on and off campus.

All visitors are screened before entering and temperature is taken. Screening questions are asked to determine if further consideration is to be made as to whether the University will grant access.

Distinctions between off-campus (nonresidential) and residential students:

- Residential students and employees have full access to campus facilities, including recreational center, café, and housing.
- Off-campus students do not have access to these areas.

CAU has limited points of entry and closed non-essential areas (classrooms, bathrooms), as well as implementing rotating cleaning schedules for aircraft and high traffic areas. CAU has implemented the use of green and red placards indicating Disinfected/Not Disinfected. If someone is using a surface, they must check to ensure there is a green placard before use. Once use of the surface has concluded, they are required to use the approved disinfection spray and wipe provided to thoroughly wipe and dry the area and then place the green placard on the surface. This indicates that it is safe to use again.



Systems are in place to enforce social distancing, as well as cleaning and disinfecting in nonessential shared spaces, including game rooms and lounges. Study spaces are set up with seating six feet apart and are equipped with disinfecting supplies. Students consistently use the same bathroom and shower facilities because each student has their own bathroom located in their rooms in student housing.

Gyms, Pools and Fitness Facilities

CAU promotes and enforces guidance on fitness facilities and pools on the [COVID-19 Resilience Roadmap website](#).

CAU's recreational facilities limit occupancy to essential personnel by restricting access to only residential students and employees, and only six individuals allowed in the building at a time.

Food Service and Dining Halls

Food services is available with continued additional considerations to minimize exposures. Per COVID-19 minimizing exposure health recommendations, CAU food services has limited group congregation by reducing the seating capacities and has spaced tables further apart. All food services staff are required to wear face masks and gloves at all times. The food services staff is restricting entry to receive meal service in no more than groups of ten. Food service staff will plate the meals as selected by the on-campus residents and create menus that further minimize various risk exposures for contaminations of COVID-19.

The indoor and outdoor seating is designed for 40 students at a time with three to a table spaced apart and adhering to social distancing requirements. After consulting with Kern County Department of Health Services, CAU has created an environment that allows students to continue service at the dining facility. The University will not prepare food "to go" or to be taken to the housing facility rooms, as doing this creates other health-related and cleanliness concerns.

CAU uses disposable food service items where possible and ensures that all non-disposable food service items are handled with gloves and washed with dish soap and hot water, as well as in a dishwasher. CAU uses approved sanitary chemicals and follows all health and sanitation regulations in the dining facilities.

Café hours for food service have been reduced to minimize the overall congregation of groups. The hours are posted and set to accommodate the access restrictions and available seating. The housing and food services staff monitors and publishes times to ensure balance is maintained for



health safety and time to eat. Residents must make appropriate time considerations to allow for these efforts for minimizing various exposure risks to COVID-19.

6. Limit Sharing

There is no sharing of high touch items, such as school supplies, laptops, textbooks, or any other materials or equipment, at CAU. Spaces that are shared such as the flight center in the administration building, tables, simulators, and aircraft, are sanitized thoroughly prior to and after every use.

7. Housing Under Authority of the IHE

CAU Housing follows on-campus guidelines as outlined in the [CDC COVID-19 Guidance for Shared or Congregate Housing](#), including:

- Assessing and mitigating equity and access issues.
- Reminding residents to follow COVID-19 prevention and hygiene guidelines in common areas and rooms.
- Making hand sanitizer widely available in common areas and rooms.
- Cleaning and disinfecting common areas and high touch surfaces regularly multiple times throughout the day.
- Requiring face coverings in common areas.
- Training on public health measures and signs and symptoms of COVID-19 for all live-in professionals.
- Restricting/prohibiting and monitoring social events.
- Reconfiguring seating in common areas to permit proper physical distancing.
- Enforcing no more than two people at a time in resident hall rooms.
- Ensuring at least six feet distance between beds with students sleeping in opposite directions.
- Minimizing the number of residents per bathroom.
- Restricting building access to residents only.

8. Train Staff and Students

Training is provided to faculty, staff, and students on COVID-19 risk prevention and health guidelines. Training covers the following:



- Information on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Following [CDPH Guidance for the Use of Face Coverings](#).
- Social distancing.
- If you feel sick, stay home: self-screening and seeking medical attention if symptoms become severe.
- Avoiding groups of more than 10 people.
- [Coughing and sneezing](#) into a tissue or your elbow.
- [Washing hands](#) for at least 20 seconds.
- [Avoiding close contact with people who are sick](#).
- Keeping your hands out of your mouth, nose, and eyes.
- Not sharing personal items with employees (i.e. dishes, towels, pens, tools).
- Providing no-touch disposal trashcans, and hand sanitizer for use by employees.
- Reminding people to travel only for essential purposes.
- Sanitizing work spaces after use.
- Personal Protective Equipment.
- Control measures.
- Information on employer and government-sponsored leave benefits were sent to all employees and a link is provided on ADP.
- Procedures for returning to class following a COVID incident.

9. Check for Signs and Symptoms

Health Risk Assessment:

The University requires a health screening assessment to be completed prior to each student and employee return or entry. CAU has an on-staff medical professional to assist in any assessments that may require additional consideration. The information provided and overall off-campus engagements will be reviewed to determine the general overall “risk” a person’s return may present as it relates to COVID-19.

Health screening questions modeled on CDC guidelines are asked at the front gate and at the front desk of the administration building to check everyone for COVID-19 signs and symptoms prior to entry. A temperature reading is taken in addition to asking the screening questions.



Health Screening Questionnaires are sent to new employees, new students, and returning students who have been off campus for an extended period of time.

10. Plan for when a Staff Member, Student or Visitor Becomes Sick

Advise Sick Individuals of Home Isolation Criteria

Faculty, staff, and students have been instructed through multiple email announcements and training not to come to campus if they feel sick, and to notify University officials if they become sick with COVID-19 symptoms or have been exposed to someone with COVID-19 symptoms or a confirmed case.

Those who may have been exposed to COVID-19 and live locally are not allowed to return to campus until they receive a negative COVID test and meet CDC waiting requirements.

Isolation rooms have been set up on the third floor of the student housing building for use for a period designated by the CDC requirements. Those who may have been exposed to COVID-19 are required to take a COVID test prior to return to the general population.

Independent contractors and vendors are also informed about COVID-19 prevention policies and are screened prior to entry on campus.

California Aeronautical University follows the guidelines from the chart below in the event of a sickness:



	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA School Sector Specific Guidelines	<ul style="list-style-type: none"> • Send home • Recommend testing (If positive, see #3, if negative, see #4) • School/classroom remain open 	<ul style="list-style-type: none"> • No Action needed
2.	Close contact (†) with a confirmed COVID-19 case	<ul style="list-style-type: none"> • Send home • Quarantine for 14 days from last exposure • Recommend testing (but will not shorten 14-day quarantine) • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification of a known contact
3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> • Notify the local public health department • Isolate case and exclude from school for 10 days from symptom onset or test date • Identify contacts (†), quarantine & exclude exposed contacts (likely entire cohort (††)) for 14 days after the last date the case was present at school while infectious • Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine) • Disinfection and cleaning of classroom and primary spaces where case spent significant time • School remains open 	<ul style="list-style-type: none"> • School community notification of a known case
4.	Tests negative after symptoms	<ul style="list-style-type: none"> • May return to school 3 days after symptoms resolve • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification if prior awareness of testing

Isolate and Transport Those Who are Sick

Procedures for safely transporting anyone who is sick to their home or health care facility defer to the student or employee experiencing symptoms.

IHE – Affiliated Student Health Services

California Aeronautical University does not provide health services but defers health issues to the students and employees at this time.



Clean and Disinfect

Isolation rooms that have been used are cleaned and disinfected 24 hours after use, in accordance with guidelines.

Notify Health Officials and Close Contacts

California Aeronautical University has open and regular communications with the Kern County Health Department and keeps the proper officials notified of any updates, procedures, and changes.

CAU follows guidelines for communicating about COVID-19 cases with the campus community, documenting incidents, and maintaining confidentiality.

11. Maintain Healthy Operations

Protections for Persons at Higher Risk for Severe Illness from COVID-19

Employees who self-identify as high risk for COVID-19 and are able to perform their jobs from home are allowed to work remotely. Others who self-identify as high risk but cannot perform their jobs from home are able to go on FMLA.

Students who self-identify as high risk are encouraged to opt for distance learning options at home.

Regulatory Awareness

CAU remains abreast of current state and local regulatory agency policies related to group gatherings.

Activities

CAU follows CDC, state, and local guidelines regarding activities, including wearing masks and social distancing.



Telework and Virtual Meetings and Services

CAU makes telework and distance learning available and accessible for students and employees as appropriate and able base on duties and other requirements.

Travel and Transit

CAU strongly recommends limiting non-essential travel.

COVID-19 Point of Contact

The President of California Aeronautical University is the designated point of contact responsible for responding to COVID-19 concerns.

Participation in Community Response Efforts

CAU engages in local and community response efforts by participating in various meetings to share ideas and resources on how to respond to COVID-19.

Communication Systems

Students, faculty and staff who self-report for having symptoms, have a positive test, or were exposed to COVID-19 are directed to report to University administration. Further communication will be conducted between University President and students, faculty and staff to determine next steps.

Leave and Excused Absence Policies

Policies for students and employees returning to classes and IHE facilities after COVID-19 illness are addressed in Section 10 of this document. Students and employees returning from a leave of absence must complete the Health Screening Questionnaire prior to returning to campus.

Back Up Staffing Plan

CAU monitors absenteeism of workers and students and has back-up plans in place in the event of student and employee absences.



Affiliated Organizations

CAU does not have off-campus clubs, Greek organizations, etc. to hold accountable to industry guidance.

Support Coping and Resilience

California Aeronautical University encourages open discussion and communication throughout the campus for COVID-19 support. Student Success and Student Life Departments check in regularly with students and employees to promote healthy coping skills.

The Student Life Department offers residential activities, such as hiking and running, as a way to manage stress. CAU encourages workers and students to take breaks from watching, reading, or listening to news stories, including social media, if they are feeling overwhelmed or distressed. CAU promotes eating healthy, exercising, getting sleep, and finding time to unwind.

Signage for on-campus resources to help students manage stress, as well as available resources and programs, is posted in multiple areas.

Testing

New students and employees, as well as those who may have been exposed to COVID-19, are required to get tested before being admitted on campus.

12.Considerations for Partial or Total Closures

CAU remains up-to-date on state and local health officer orders and health department notices about transmission in the area or closures and adjusts operations accordingly.

CAU follows the steps outlined in Section 10 for when a student, faculty, or staff member tests positive for COVID-19.